

## Summary of Duties

Under the direction of the Program Coordinator, Play Leaders encourage and facilitate positive and rewarding experiences for guests of all ages at park activity areas including Pirates Island play area, the Riverbank splash pad, the sand play area, jumping pillow, Gnorbert's garden, Storybook valley and birthday parties. Staff must have a high level of comfort engaging visitors, interacting with children, initiating conversation and facilitating activity. Staff duties include playing and interacting with children and families, supervising attraction areas and maintaining safety and cleanliness standards.

## General Job Responsibilities

- Ensures a safe play environment for patrons through supervision, accident prevention, public education, and public relations.
- Ensures that the appropriate equipment is in place and operational and that the equipment is stored away after use.
- Executes emergency procedures and provides first aid as required.
- Performs administrative tasks to support the activity area, conducts daily inspections and keeps daily logs.
- Interacts with the public to provide program information and to facilitate play. Promotes activities/events.
- Takes appropriate action to deal with incidents, problems and emergencies as outlined in policies and procedures.
- Performs maintenance/janitorial duties including but not restricted to: change room/washroom cleaning and disinfecting, and fouling clean up.
- Supports birthday party programming as required
- Ensure all City of London policies and practices are adhered to.
- Be flexible to work a variety of areas in the park as demanded from park needs

## Qualifications / Experience

- High level of comfort in dealing with the public.
- Ability to work independently.
- Previous experience working with children.
- Requires current Police Information Check satisfactory to the City of London.
- Standard First Aid and CPR certification are required for this position.
- Minimum age 15 by start of employment

## Other Information

- Up to 18 weeks of employment. Shifts for this position will regularly be scheduled on weekdays, weekends and/or holidays, between May 1<sup>st</sup> and September 4<sup>th</sup>, 2017. Staff will be scheduled for 8-40 hours / week during May and June (depending on school / availability) and 24-40 hours / week through July and August. Mandatory training is scheduled during the first week of May.
- Positions will be filled on an ongoing basis. Hiring Clinics will be held on January 21, February 11 and March 25; applicants who reach this stage of the hiring process must be available to attend in person for one of these dates.
- **\*\* PLEASE name upload documents (resume, etc.) starting with your LAST NAME, then FIRST NAME**
- Successful applicants will be offered positions contingent upon the applicant providing proof of current Standard First Aid/CPR certification and a current (with the past 12 months) Police Information Check (PIC) **prior to the commencement of employment** (May 1).