

## Summary of Duties

Under the direction of the Day Camp Team Leader, junior day camp counsellors provide leadership and programming to groups of children, ranging in age from 4 to 5, in the Storybook Gardens day camp. Duties include working cooperatively with other staff to design and deliver interactive outdoor programs, providing quality care and supervision for campers, providing excellent customer service to camper parents and caregivers. Staff must have a high level of comfort working with children in a busy outdoor setting. Staff duties include playing and interacting with children and families and encouraging involvement in park activities. Program runs Monday-Friday 8:30 am – 4:30 pm.

## General Job Responsibilities

- Plan and implement daily activities for day camp groups ranging in age from 4 to 5.
- Foster group development and encourage positive social interactions among camp participants.
- Provide active supervision at all times, ensuring the safety and wellness of day campers in accordance with camp guidelines and identified individual camper needs
- Use appropriate behaviour modification techniques when supervising participants.
- Ensure supplies and supports required for activities are available.
- Maintain exceptional communication with parents and park guests.
- Administer first aid and care to children in need.
- Prepare and maintain forms as required, including program plans, activity schedules, and incident reports.
- Ensure a clean and safe program and activity area.
- Be flexible to work a variety of areas in the park as demanded from park needs.

## Qualifications / Experience

- Minimum two years' experience working with children ages 4-5.
- Experience with children with special needs and/or behavioural challenges an asset.
- Able to demonstrate good communication and interpersonal skills.
- Second language is an asset (please indicate on resume).
- Standard First Aid, CPR, and High Five certification are required for this position.
- Requires current Vulnerable Positions Screening Police Reference Check satisfactory to the City of London.

## Wage \$14.00/hour

## Other Information

- 9 weeks of camp employment, plus mandatory training dates in late June. Camp staff are regularly scheduled for 35-40 hours / week from Monday through Friday.
- Part-time hours may be available during May and June, working with school groups and other park visitors. Day Camp applicants wishing to be considered for spring hours are asked to indicate this on their cover letters.
- Positions will be filled on an ongoing basis. Hiring Clinics will be held beginning in January; applicants who reach this stage of the hiring process must be available to attend in person for one of these dates.
- **\*\* PLEASE name upload documents (resume, etc.) starting with your LAST NAME, then FIRST NAME**